

ONTARIO PROFESSIONAL ENGINEERS AWARDS (OPEA) NOMINATION FORM

THE CITIZENSHIP AWARD

The Ontario Professional Engineers Awards recognize professional engineers in Ontario who have made outstanding contributions to their profession and their community. The Citizenship Award recognizes a professional engineer who has given freely of their time, professional experience and engineering expertise - to the benefit of humanity.

This completed nomination form must be attached to the nomination materials to complete the package. Please type or print clearly (except for signature requirements). There must be one P.Eng. Nominator and two P.Eng. Referees. The Nominator and the Referees must provide letters of support. For guidelines on writing a letter of support, see the Hints and Tips page posted on the OPEA website.

Nominations must remain confidential to the nominee and may be submitted anytime during the year. Nominations submitted after the deadline may be considered for the following year's program at the request of the lead nominator. **The nomination deadline is 4:00 pm EST on the last Wednesday in February each year.**

Nominee's Personal Information

Name (in full):			
<i>Degree/designation chronological order: Name, Education, P.Eng., FEC (e.g. Person Doe, M.Eng., Ph.D., P.Eng., FCAE, FEC)</i>			
PEO Licence Number:			
Residence Address:			
Email Address:			
Telephone (Home):		Telephone (Bus.):	
Business Address:			
Present Occupation or Title:			
University Degree(s):			
Other Honours and Distinctions:			

NOMINATION

I, the undersigned, hereby nominate, _____, P.Eng. for consideration by the Board of the Ontario Society of Professional Engineers for the Citizenship Award. I testify to my nominee's good character and high ethical standards. I have read and understand the procedures for this award, and have read and do verify all supporting evidence attached to this nomination.

Nominator's Personal Information (Note: Please sign the Disclaimer on page 4)

NOMINATOR – Name (in full):			
Date:		PEO Member (P.Eng.): YES	OSPE member: Y <input type="checkbox"/> N <input type="checkbox"/>
PEO Licence Number:			
Occupation:			
Email Address:			
Telephone (Home):		Telephone (Bus.):	
Address:			
For how long have you known the Nominee?		Professional Relationship:	
Signature:			

Referees (Note: Please sign the Disclaimer on page 4)

Name (in full):		PEO Licence Number:	
Name (in full):		PEO Licence Number:	

NOMINATION INFORMATION

I. SUMMARIZE THE MAJOR WORK-RELATED ACHIEVEMENTS THAT THE NOMINEE HAS MADE

This section should summarize excellence in the practice of engineering, per the *Professional Engineers Act*, management, professional achievement, the teaching of engineering, engineering research and/or development, etc.
Maximum 200 words. (10 points)

II. DESCRIBE THE NOMINEE'S SERVICE TO THE PROFESSION

This section should include areas such as public education and creating awareness of the role of engineering and professional engineers in Canadian society, active participation in engineering associations, societies, institutions, noteworthy support and advancement of equity, diversity and inclusion in the profession, etc.
Maximum 250 words. (10 points)

III. DESCRIBE THE NOMINEE’S SERVICE TO THE COMMUNITY

This section should include areas such as service to society and the community beyond the nominee’s regular employment – volunteer work, including service clubs and charitable organizations; participation in commissions, boards, task groups, etc.; participation in governance (municipal, provincial, federal) as an elected or appointed official; improvement of the physical and/or social environment through engineering; promoting or supporting equity, diversity and inclusion within society; and other works. **Maximum 500 words. (70 points)**

IV. PROVIDE AN OVERALL SUMMARY OF IMPACT

Maximum 250 words.

SUPPORTING DOCUMENTS

Resume - Please submit a concise copy of the nominee’s resume/CV of no more than three pages. If it exceeds the limit, only the first three pages will be considered.

Letters of Support – Please submit three letters of support, one from the Nominator and two additional letters from other P.Eng. Referees. Each letter should emphasize different aspects of the nominee’s achievements and impact to the engineering profession. More letters of support can be included (also from non-P.Engs.) as long as the Nomination Package doesn’t exceed 20 pages (excluding the Nomination Form).

DISCLAIMER

The information collected on this form is used for the purpose of regulating the practice of professional engineering. The immediate purpose is to nominate PEO members for awards. For more information, see OSPE’s Privacy Policy at www.ospe.on.ca/privacy-policy

Consent to use information supplied

I agree with and support this nomination, and the release for publication of the information supplied. I understand and agree that the information supplied may be published and made publicly accessible through a variety of video, print and web-based publications used by the Ontario Society of Professional Engineers.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND this consent form.

Nominator	Signature	Date
_____	_____	_____
Referee 1	Signature	Date
_____	_____	_____
Referee 2	Signature	Date
_____	_____	_____